



**GRATTS SCHOOL MEETING MINUTES FOR
ENGLISH LEARNER ADVISORY COMMITTEE (ELAC)**

**Los Angeles Unified School District
Tuesday, November 12, 2024
Location: Library or Zoom (957 689 2137)
Time: 9:00am**

I. WELCOME/CALL TO ORDER

- a. Ms. Kwon, TSP Coordinator, welcomed the committee/council.
- b. The meeting was called to order at 8:29am by Maribel Alvarado, Vice-Chairperson.

II. FLAG SALUTE

- a. The Pledge of Allegiance was led by Ms. Tovar, School Community Representative.

III. PUBLIC COMMENT

- a. An opportunity was given for members of the public to present to the committee/council.
- b. The public was allowed a limit of two minutes per speaker to address the committee/council.
- c. There were 0 people making public comments.

IV. ROLL CALL

- a. Roll call was conducted by Teresa Sebastian, Secretary.
Present: Maribel Alvarado, Paola Son, Tereza Sebastian, and Victoria Alonzo
Absent: Erica Amador
- b. The quorum was established.

V. MINUTES

- a. The members were given time to read the minutes in silence.
- b. No changes were made to the minutes.
- c. The motion to accept the minutes was made by Paola Son, EL Delegate.

- d. The motion was seconded by Maribel Alvarado, Vice-Chairperson.
- e. The results were 4 in favor, 0 opposed, and number of members 1 abstentions.
- f. The motion carried.

Vi. PRINCIPAL'S UPDATE

- a. The principal gave a school update or shared information about the following topics:
 - Remaining events for November and December calendar:
 - Parent Teacher Conferences
 - Kids Space Museum Fieldtrip
 - Zoo Fieldtrip
 - Coffee with the Principal: Thursday- Substance abuse
 - Thanksgiving Break
 - Winter Break (We only have 2 weeks in between the breaks)
 - Grinch is coming to Gratts
 - Warm Operations
 - 75th day of school
 - Coffee with the principal in December
 - No cell phone policy and committee
- b. A “question and answer” session followed.

VII. UNFINISHED BUSINESS

- a. There was no unfinished business.

VIII. PRESENTATION ON SCHOOL MASTER PLAN PROGRAMS

- a. Ms. Kwon, TSP Coordinator, presented on the Master Plan Programs offered in LAUSD and Gratts School.
- b. A “question and answer” session followed the presentation.
- c. He/she provided the committee/council with his/her contact information.

IX. NEW BUSINESS

- a. Ms. Kwon, TSP Coordinator, introduced new items: reviewing the School Parent and Engagement Policy and School Compact.
- b. Officers and members were given time to review the documents and share changes/recommendations.
- c. These changes will be made and presented during the Coffee with the Principal and SSC for review and approval.
- d. Attachment K was completed.
 - i. Dates, relevant data, and grammar changes to make on the Schools Family Parent and Engagement Policy and School Compact.
 - ii. Local School Leadership Council (LSLC) to be combined with SSC members instead of creating a new committee if teachers vote during the upcoming Tuesday's banked time professional development.

X. AGENDA RECOMMENDATIONS

The advisory committee moved a motion to send a written recommendation to the SSC regarding programs and services to support students' academic needs. The motion was made by Maribel Alvarado, Vice-Chairperson, and seconded by Paola Son, EL Delegate. The results were 4 in favor, 0 opposed, and 1 abstentions. The motion carried.

XI. ANNOUNCEMENTS

- a. There were no announcements at this time.

XII. ADJOURNMENT

- a. A motion to adjourn the meeting was made by Paola Son, EL Delegate.
- b. The motion was seconded by Tereza Sebastian, Secretary.
- c. The results were 4 in favor, 0 opposed, and 1 abstentions.
- d. The motion carried.
- e. The meeting was adjourned at 9:16am.

Tereza Sebastian

Date

These minutes were submitted by Tereza Sebastian, secretary and have been posted on the school website and were distributed to every member.